

MINUTES OF MEETING OF BOARD OF SEWER COMMISSIONERS

Date of Meeting: June 18, 2015
Date of Transcription: July 27, 2015
Transcribed by: Rebecca Benítez-Figueroa

1. CALL MEETING TO ORDER

The meeting was called to order by Chairman Jordan at 6:30 pm

2. ROLL CALL

Sewer Commissioners Present: Marilyn J. Jordan
James R. Giberti
Malcolm R. White
Susan J. Sweeney

Others present: Guy Campinha, Sewer Superintendent

3. APPROVAL OF MEETING MINUTES

a) May 28, 2015

MOTION: Commissioner White moved to accept the May 28, 2015 Meeting Minutes as written. Commissioner Giberti seconded.

VOTE: 4-0-0 (Unanimous)

b) June 4, 2015

MOTION: Commissioner Giberti moved to accept the June 4, 2015 Meeting Minutes as written. Commissioner Sweeney seconded.

VOTE: 3-0-1 (Commissioner Sweeney abstained)

4. SEWER BUSINESS

a) Presentation by Stephanie DelSignore of Granicus re: website creation

Present: Stephanie DelSignore

Ms. DelSignore presented a brief overview of Granicus's function and listed a number of water and sewer departments across the country that Granicus works with along with several municipalities. The specific area for Wareham would include the Civic Engagement program which is a citizens participation platform allowing the public to interact with the department – a two way communication system. There is no cost to establish the website and Granicus will train and work with the individual who will update the website on a scheduled basis. The cost would be \$400.00 per month after the initial setup. Discussion ensued regarding the set up time and the amount of time to maintain the site.

MOTION: Commissioner Giberti moved to proceed with the establishment of a website through Granicus and that an agreement to be sent to the Board for review. Commissioner Sweeney seconded.

VOTE: 4-0-0 (Unanimous)

6. SEWER SUPERINTENDENT'S REPORT

1. Transfer of funds

Mr. Campinha advised that he will bring forth at the next meeting the total amounts to be requested for transfers of funds which will include the easement settlement, sludge account and electricity account.

2. WEFTEC Conference – Chicago from September 26 – September 30, 2015

Mr. Campinha stated that he will be attending the conference in September. The total cost of the conference including hotel and airfare would be approximately \$1500. He requested that money be taken from the Conference account.

MOTION: Commissioner Giberti moved that \$1500.00 be taken out of the Travel/Conference account to pay for Mr. Campinha's attendance to the WEFTEC Conference in Chicago from September 26 through September 30, 2015. Commissioner Sweeney seconded.

VOTE: 4-0-0 (Unanimous)

3. Settlement of Mattapoissett Rd. easement

Mr. Campinha edified the Board that he would be requesting a transfer of funds to pay a settlement of \$41,000 regarding litigation by Tam Young on the taking of property on Mattapoissett Rd for a pump station. He will present a request for transfer of funds at the next meeting.

4. Future discussions: Sewer Ordinances

Copies of sample ordinances from other communities will be provided to the Board members.

7. UNFINISHED BUSINESS AND GENERAL ORDERS (Unanticipated Items)

1. Chairman Jordan announced that she will be attending the July 7, 2015 Board of Selectmen's meeting to inform them of a meeting with the Bourne Sewer Commissioners regarding the IMA (Inter Municipal Agreement).

2. Chairman Jordan requested that the Board review the Green Seal Task Order #3 for the Swifts Beach Sewer Rehabilitation and be prepared to vote on it at the next meeting.

3. Discussion of Indirect Costs.

Chairman Jordan would prepare a letter to the Town Administrator regarding the indirect costs being charged to the WPCF budget which will be reviewed by the Board members before being forwarded to the Town Administrator. According to the DOR recommendation, there should be a written agreement to be reviewed annually.

4. Chairman Jordan waiting for response from Town Counsel regarding betterment tax recovery from sale of foreclosed property.

5. Odor complaints.

Chairman Jordan will be visiting the neighborhood on Friday and will speak with area residents regarding the odor complaints. Mr. Campinha explained the problem with grease from restaurants and residential properties causing the pods in the basin to separate which allows the air to escape. Several methods are being implemented to help reduce the odor complaints. Atomizers to be operational by the end of June barring any unforeseen problems.

8. NEW BUSINESS

1) Mr. Campinha informed the Board of his concerns regarding manholes possibly being impacted when (4) 93 ton, 250 feet turbines will be trucked over Cranberry Hwy. in Wareham on July 27th between 3 and 5 a.m.

2) Brief discussion regarding the bills and the costs of electricity and the possibility of solar solutions.

3) Chairman Jordan briefly stated that the Board consider obtaining an attorney for WPCF.

9. NEXT MEETING DATE AND TIME

The next meeting scheduled for June 25, 2015 at 6:30 p.m.

10. ADJOURNMENT

MOTION: Commissioner Giberti moved to adjourn. Commissioner Sweeney seconded.

VOTE: 4-0-0 (Unanimous)

Respectfully submitted

Rebecca Benitez-Figueroa

Department Assistant

Attest: _____

Susan J. Sweeney, Clerk

BOARD OF SEWER COMMISSIONERS

Date Signed: _____

8/27/15

Date sent to the Town Clerk: _____

8/31/2015